

FINANCIAL RESPONSIBILITY FORM

REQUIRED FORM

Camper's Name (Please print): _____

Because the registered camper is a minor, the parent or legal guardian is responsible for all charges incurred by the camper. This includes the \$75.00 deposit (applied toward tuition charges), and appropriate tuition amount.

All monies are due 14 days before the start of camp and payment can be made in the form of a check, money order, or credit card. If the student is unable to attend camp for any reason, the following refund policy will apply:

Written notice received in the camp office 1 - 9 BUSINESS DAYS (M-F; 8am - 5pm) prior to camp check-in:

If written notice of cancellation is received 1 - 9 business days prior to the start of camp, you will be refunded tuition payments LESS the \$75.00 non-refundable deposit.

As of 5pm on the night before camp check-in there are no refunds of any kind.

Accepted forms of written notification of cancellation include:

- Letters mailed to the Music Department office
- Emails sent to the camp administration office at musicdept@valleyforge.edu

All of the above methods must be RECEIVED in our office according to the refund policy. Please be sure to get a confirmation from us indicating that your request was received and that the refund is being processed.

By signing this agreement, a parent or legal guardian agrees to comply with all UVF payment time-lines, policies, and procedures.

To pay online: go to www.valleyforge.edu/musiccamp

You will be assessed a modest, non-refundable convenience fee to cover the cost of the transaction. The amount will be displayed before you commit to completing your payment.

To pay by check or money order: Make checks payable to University of Valley Forge and mail to: University of Valley Forge, Attn: Music Department, 1401 Charlestown Rd. Phoenixville, PA 19460. Be sure to reference the student's name in the memo portion of the check.

I have read the above Financial Responsibility Agreement and understand that I, as parent/legal guardian, am responsible for all charges incurred by my student from the 2022 UVF Summer Camp.

This form must be completed and signed even if balance has been paid in full.

Parent/ Legal Guardian Signature

Date

Parent/ Legal Guardian Name (Print)

Parent/ Legal Guardian Address if different from campers mailing address