



Your Month-by-Month Enrollment Timeline

Get ready for your first semester at UVF!
Here's a quick breakdown of what needs to happen—and when.

As Soon As Possible - Start Preparing

Complete the FAFSA

- *This allows you to receive your financial aid package*
- *Add UVF to the form using **school code 003306***

Apply for State Grants

- *The FAFSA deadline for the PA State Grant is **May 1***
- *For states other than PA, check your state's website for deadlines*

May - Make it Official

Complete Course Registration *

Our Registrar will schedule you for classes after you have completed math and english placement by doing any of the following:

- *Submit **ACT/SAT** scores*
- *Take **UVF Placement Exams***
- *Submit final **official college transcripts** (Dual Enrollment or Transfer students)*

Submit your Housing Form *

Request that your School Counselor send your Final Official High School Transcript to UVF after the school year ends

- *Transcripts can be submitted via [Parchment.com](https:// Parchment.com), [National Student Clearinghouse](https:// National Student Clearinghouse), emailed to admissions@valleyforge.edu, or sent through physical mail.*

Request an ADA Letter (if applicable): If you had an IEP, 504 Plan, or academic support in high school, send documentation to disabilityservices@valleyforge.edu

* Required to receive semester bill; Enrollment Deposit must be submitted before these can be completed.

June - Get Set

Receive your Semester Bill

- *Available once you've been scheduled for classes and housed*

Attend an Admitted Student Day

- *Choose from: **June 28** (in-person), **July 11** (in-person), **July 18** (virtual)*

Student-Athletes: Submit your NCAA ID and complete the Athletic Training System Portal - Due June 1

July - Wrap Up the Details

Complete your Enrollment Checklist

Make sure these forms (found in your Enrollment Portal) are completed:

- *Health Form*
- *Vehicle Registration*
- *Immunization Records*
- *Student Account Responsibility & Title IV Authorization Form*
- *Federal Direct Loan Acceptance Form*
- *Loan Entrance Counseling (if accepting federal loans)*
- *Master Promissory Note (if accepting federal loans)*

Make a Plan for Any Remaining Balance

- *Sign up for a 6-month interest-free monthly payment plan, with the first payment due **July 28***
- *Arrange for additional loan(s)*
- ***OR** pay for the semester in full*

Submit AP Scores (if applicable)

Student-Athletes: Submit your Physical Form and Sickle Cell Results - Due July 1



August - It's Go Time!

Finalize your Financial Plan - Due Aug 1

- *This includes all information regarding loans, scholarships & grants, payment plans, and upfront payment*

Submit all UVF Scholarship Forms - Due Aug 1

Student-Athletes: Ensure NCAA Compliance Forms are complete - Due Aug 1

Get Ready to arrive!

- *Fall Student-Athletes check-in: **Aug 14**
(Fall sports: men's and women's soccer, women's volleyball, men's and women's cross country)*
- *New Student check-in: **Aug 21***
- *Classes begin: **Aug 25***
- *Add/drop deadline: **Aug 31***

Complete all these steps as soon as possible to avoid lines and make check-in easier!

This guide outlines key steps to ensure you're prepared for the upcoming semester. If you missed any of these dates, our team is here to help you get back on track. Please contact your Admissions Counselor, or email admissions@valleyforge.edu if you have any questions. For questions regarding athletics, please contact your coach directly.